

MINISTRY OF AGRICULTURE

Department of Agrarian Development

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POST OF AGRARIAN DEVELOPMENT OFFICER GRADE II IN THE DEPARTMENT OF AGRARIAN DEVELOPMENT - 2017

APPLICATIONS are hereby invited from the Sri Lankan citizens who are in possession of the qualifications spelled out below to fill the vacancies of Agrarian Development Officer Grade II in the Department of Agrarian Development under the Ministry of Agriculture.

- 1.1 Applications are hereby invited from 30.06.2017 to 31.07.2017, for the candidates who wishes to sit the above examination. The examination will be held in October by the Department of Examination. The application should be in the form of the specimen appended to this notification and should be prepared that cages 01 to 07 appear on the first page and cages 08 to 12 appear on the next page.

The candidate should be very careful to include the correct particulars in the application. If it is found that any candidate is not eligible according to the rules and regulations of this examination, his/ her candidature can be cancelled at any time before, during or after the examination.

- 1.2 Applications should be filled by the candidate him/ herself in the language medium in which the candidate intends to sit the examination and should be correctly indicate the relevant number of the language medium in the cage provided. Candidates will not be allowed to change language medium applied initially.

- 1.3 While preparing the application, essentially should indicate the name of the examination in the Sinhala applications, in English in addition to Sinhala language and the name of the examination in the Tamil applications, in English in addition to Tamil language.

- 1.4 The examination in Sinhala and Tamil medium will be held by the Commissioner General of Examinations at the examination centers located in the districts mentioned in the Schedule I. Accordingly, it should be correctly mentioned the district and the relevant district number in the cage

provided in order to candidate's first and second choice. Candidates are not allowed to change the district/ districts in which they apply to sit the examination. In case of insufficient candidates in any examination center, the candidates will be referred to a centre as per their second choice. In case of insufficient candidates applied for all or more districts which proposed to establish examination centers, the Commissioner General of Examination will take step to held the examination in Colombo.

- 1.4.1 "In the event of any inconsistency between the Sinhala, Tamil and English text of this notification, published the Sinhala text shall prevail."

- 1.5 Application duly perfected should be sent by registered post to reach the address of 'Commissioner General of Examinations, Organization and Overseas Examinations Branch. Department of Examinations, Sri Lanka, P. O. Box. 1503, Colombo' on or before 31.07.2017 and candidates who serves in public sector should submit their applications through their Head of the Department, while personal candidates directly submit the applications by themselves.

The words " Open Competitive Examination for Recruitment to the Post of Agrarian Development Officer Grade II in the Department of Agrarian Development - 2017" should be written on the top left-hand corner of the envelope in which the application is enclosed.

- 1.6 Applications that do not comply with the specimen and that are not completed in every aspect, shall be rejected without notice. It is responsibility of the candidate to make sure that the application from perfected by him/ her complies with the specimen given in the examination notification and whether the examination fees paid and affixed the receipt in the relevant cage, as otherwise the application may be rejected. (It is advisable to keep a photocopy of the application with candidate.)

2. Terms of Engagement :

- 2.1 This post is permanent. It is subject to the policy decision to be taken by the Government in the future relating to the pension scheme. Officers must contribute to the "Widows and Orphans" Pension Fund/ "Widowers & Orphans" Pension Fund from their salary.

2.2 The selected candidates should subject to the rules and regulations from 10 - 12 of Chapter II of the Establishment Code and Procedural Rules of Public Service Commission.

2.3 The selected candidates should subject to the rules and regulations of the Establishment Code, Financial Regulations, the directions of the department and other regulations and orders that may be issued by the Government from time to time.

3. General Qualifications :

3.1 Applicant must be a citizen of Sri Lanka.

3.2 Should bear a good character.

3.3 Every candidate should be in good physical and mental fitness to serve in any part of the Island and to perform the duties of the post.

3.4 The age must be not less than 21 years and not more than 35 years on the closing date of calling of applications. (Accordingly, candidates who have the date of birth on or after 31.07.1982 and on or before 31.07.1996 are eligible to apply for the examination.

3.5 No person who is ordained in any religious order shall be allowed to apply or sit the competitive examination.

4. *Educational Qualifications.*- Shall have possessed a degree from a university recognized by the University Grant Commission.

5. Method of Recruitment :

5.1 *Terms of Written Competitive Examination:*

In the written examination, candidates are expected to secure at least 40% of the marks allocated for each subject and appointments will be made in the order of merit based on the total marks scored, depending on the number of vacancies set apart to be filled.

5.2 Relevant syllabus for Written Competitive Examination:

The examination will consist of two papers.

1. Comprehension - Duration - 1 1/2 hour - 100 Marks

2. Intelligent Test - Duration - 1 1/2 hour - 100 Marks

(Candidate should score a minimum of 40% marks or above in each subject to obtain pass).

5.3 General Interview to verify the qualifications. (Marks shall not be allocated.)

01. *Comprehension :*

This paper will be provided a number of short texts to candidates. Some of the texts have to be summarized to a single sentence and also have to define the texts underlined. Alternatives will be provided for some texts and candidates have to select the most suitable answer out of given alternatives. Further candidates have to provide correct answers for the questions asked from the text given. This paper has been formulated to examine the comprehensive knowledge of the candidate.

02. *Intelligent Test :*

This paper is expected to assess the capacity of the candidate in logical comprehension, analytical skills and decision making skills. This paper consists of multiple choice questions. All questions should be answered.

5.4 The examination will be held in Sinhala and Tamil medium. Candidates will not be allowed to change language medium applied initially. Candidates may sit this examination in only one language medium of their preferences and should answer for the question papers using same language medium.

5.5 *Issuance of Results :*

The result sheet will be prepared by the Commissioner General of Examinations, in the order of merit based on the total marks scored by the candidates who scored at least 40% of the marks or above for each subject and will be submitted to Commissioner General of Agrarian Development.

Issuance of results to each candidate will be made by the Department of Examination by post or *via* the website www.results.exam.gov.lk

6. *Salary Scale (Monthly Basis) :*

The monthly salary scale for this post is Rs.34,605 - 10x660 -11 x 775 - 15 x 930 - 63,460/= as per the Salary Code MN - 05 - 2016 under the Public Administration Circular No. 03/2016.

7. *Grade Promotions.*– According to the recruitment procedure of the post of Agrarian Development Officer.

8. *Examination Fees.*– The fee of Rs.600 could only be paid to any Agrarian Service Center and said Agrarian Service Center will produce A.S.C./2(a) receipt to the candidate. The receipt obtained should be affixed in the relevant cage of the application so as not to be detached. It is advisable to keep a photocopy of this receipt with the candidate. The fee is non refundable and it shall not be paid back, under any circumstances.

9. *Implementation of the Official Languages Policy.*– Prescribed official language policy should be obtained within 05 years of joining the service as per Public Administration Circular No. 01/2014 and consequent circulars.

10. *Attestation of the signature.*– Candidate's signature in the application form should have been attested by a Principal of a Government School, a justice of Peace, Commissioner of Oaths, Attorney - at - Law, Commissioned Officer in the Armed Forces, an Officer holding a *Gazetted* post in the Police Service or an Officer holding a permanent, staff grade post in public Service. Candidate must get his/ he admission card attested in advance and surrender it to the supervisor of the hall on the first day of the examination. A candidate who fails to produce his/ her admission card attested will not be permitted to sit the examination.

11. All applicants who have paid prescribed examination fees and forwarded their applications on or before the prescribed date will be allowed to sit the competitive examination, by the Commissioner General of Examinations, on the presumption that only those who possess qualifications, indicated in the *Gazette* Notification have forwarded their applications. A notice will be published in the newspapers by the Department of Examination as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, step shall be taken to notify the Department of Examination in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and NIC number of the candidate shall be indicated. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examination through the fax number mentioning the notification for sending a copy of the admission. Further it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

12. "The issuing of an admission card to a candidate does not necessarily mean that he/she has the required qualifications to sit the examination or to appoint to the post."

13. Candidates should only furnish National Identity Card issued by the Department for Registration of Persons or Valid Passport issued by the Department of Immigration and Emigration, to prove their identity.

14. Candidates shall be bound by the rules and regulations imposed by the Commissioner General of Examinations for the purpose of conducting examinations. He/ She shall be liable to be subjected to any punishment imposed by Commissioner General of Examinations for violation of these rules and regulations.

D. V. BANDULASENA,
Commissioner General of
Agrarian Development (*Acting*).

Department of Agrarian Development,
P.O.Box 537,
Colombo 07,
June, 2017.

SPECIMEN APPLICATION FORM

(For office use only)

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE
POST OF AGRARIAN DEVELOPMENT OFFICER GRADE II IN THE
DEPARTMENT OF AGRARIAN DEVELOPMENT -2017

Medium of the written examination		
Sinhala	-	2
Tamil	-	3

(Write the relevant number in the cage)

- * District and District number requested to sit the examination
* (Refer schedule – 1 under annexure of the *Gazette* Notification.)

District		District No.
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>

01. (i) Name with initials (In Capital English Letters)
:_____.
(Eg : SUNIL, A. B.)

- (ii) Name in full (In English block capitals) :———.
(iii) Name in full (In Sinhala or Tamil) :———.

02. National Identity Card Number :

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03. (i) Permanent Address (In English block capitals) :———.
(ii) Postal Address (In English block capitals) :———.

04. Gender :- Male - 0 ☐
Female - 1 ☐
(Write the relevant number in the cage)

05. (i) Date of Birth:

Year Month Date

(ii) Age as at the closing date of applications:

Years Months Days

06. Marital Status:-

Unmarried - 1 ☐
Married - 2 ☐

(Write the relevant number in the cage)

07. Contact number :

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08. (i) The Degree and the year obtained :———.

(ii) University :———.

(iii) Grade obtained :

(i) General/ First Class Honor/ Second Class Honor (Upper/Lower)

(ii) Special/ First Class Honor/ Second Class Honor (Upper/Lower)

(iv) Subjects :———.

09. Examination Fee :

(i) Agrarian Service Center paid :———.

(ii) Amount Paid :———.

(iii) Date :———.

(iv) Receipt Number :———.

Paste on edge of the receipt here securely.
(It would be advisable to keep a photocopy with the candidate)

10. Statement of the applicant :

I, do hereby certify that the information furnished by me in this application are true and accurate. I am aware

that if any information furnished by me in this application is found to be false or inaccurate before I am selected, I am liable to disqualify for selection and I will be subject to the termination without any compensation, if such revelation is made after the recruitment. Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examination as conducting the examination and issuance of the results.

_____,
Signature of the applicant.

Date :———.

11. Attestation of the applicant's signature :

I, hereby certify that Mr./Mrs./ Miss. who submits this application is known to me personally, that he/she has paid prescribed examination fee and affixed the relevant receipt herein. He/ She placed his/ her signature in my presence on

_____,
Signature of the officer attesting the Signature.

Name of the Officer attesting the signature :———.

Designation :———.

Address :———.

Date :———.

12. Only for applicants in public service

I, hereby certify that Mr./ Mrs./ Miss the applicant is serving in a post of as permanent / temporary/ casual servant in this Ministry / Department, and he / she has paid prescribed examination fee and affixed the relevant receipt herein and if he / she could / could not be released from his / her present post, if selected for the position.

_____,
Signature of the Head of the Department.
(Official Seal)

Name :———.

Designation :———.

Address :———.

Date :———.

SCHEDULE – 1

Select the district numbers where examination centers will be located

The examination will be held in following districts. The candidates should select the nearest district to their residence as their examination center. Candidate should indicate the district and the district number which the candidate intends to sit the examination as per the following table, in the application. Candidates are not allowed to change the district in which they apply to sit the examination.

<i>Province</i>	<i>District</i>	<i>District No.</i>
Western	Colombo	01
	Gampaha	02
	Kalutara	03
Central	Kandy	04
	Matale	05
	Nuwara Eliya	06
Southern	Galle	07
	Matara	08
	Hambantota	09
Northern	Jaffna	10
	Mannar	11
	Vavuniya	12
	Mullaitivu	13
	Killinochchi	14
Eastern	Bataloa	15
	Ampara	16
	Trincomalee	17
NorthWestern	Kurunegala	18
	Puttalam	19
North Central	Anuradhapura	20
	Polonnaruwa	21
Uva	Badulla	22
	Monaragala	23
Sabaragamuwa	Rathnapura	24
	Kegalle	25